

Central Oaks Academy Governance Board

MINUTES

Thursday, August 10th, 2023

2:00 pm

Crystal Sadler Absent.

Meeting called to order by Karin Brier at 2:00 PM.

1. Public Comment- No Public comment at this time.
2. Discussion/Action Items
 - a. Vote on officers
 - i. Laura Van Ryn nominates Karin Brier as president, Brian Oswald seconds the nomination. Karin Brier is voted unanimously as the COA Governance Board President.
 - ii. Karin Brier nominates Brian Oswald as secretary, Laura seconds the nomination. Brian Oswald is voted unanimously as the COA Governance board secretary.
 - iii. Karin Brier nominates Crystal Sadler as the COA Governance Board Treasurer. Brian Oswald seconds the nomination. Crystal Sadler is voted unanimously as the COA Governance Board Treasurer.
 - b. Approval of June 8, 2023 minutes
 - i. Karin Brier motioned to correct item 4, which should state '...second floor classrooms.' and not '...second floor bathrooms.' Motion was seconded by Laura Van Ryn. Motion passed unanimously.
 - ii. Karin Brier motioned to correct item 5c, to change the words 'wish list' to 'building maintenance list'. Laura Van Ryn seconded the motion. Motion passes unanimously.
 - c. Approve revised program online expectations
 - i. Karin Brier motions to approve the revised program online expectations. Brian Oswalls seconds the motion.
 - ii. Start building maintenance list
 - iii. Bathroom updates-Upstairs bathrooms getting new sinks, and the renovation of the bathroom near the school office. Unsure of the progress over the summer.
 - iv. Landscaping in front of our building
 1. Weeds and bushes were removed, grass was planted.
 - v. No new items added to the maintenance list at this time.

- d. Ways to reach new prospective families
 - i. Google Business account - Free account- name and phone number, claim that it is a true business. This helps list our school, when families may be doing Google searches for online/charter schools.
 - ii. Website-
 - 1. Make updates to our website- keep it current
 - 2. Website not only as a subdomain with the district site. This would help Central Oaks be seen.
- 3. June and July Budget Report- Crystal Sadler
 - a. No questions asked.
- 4. Principal Report- Brian Oswall
 - a. Brian Oswall will be connecting with business services at WRPS to have a budget for Central Oaks for the 23/24 school year.
 - b. Landscaping at the front entrance- Bushes and weeds taken care of, grass was planted.
 - c. Current enrollment as of 8-10-23 is 108 students.
 - d. Cyndee Lewis is approved for a .2 contract, this will allow for her to be a teacher in person on Fridays.
- 5. Future Agenda Items
 - a. Review/Update Board handbook
- 6. Motion to Adjourn
 - Karin Brier motions to adjourn the meeting, Brian Oswall seconds. Meeting is adjourned at 2:22pm.

The next meeting of Central Oaks Academy Charter School Governance Board will be on Thursday, September 14, 2023 at 2:00 pm.

**Reminder that COA Open House is scheduled for Tuesday, Sept. 12 from 3-5pm and on Friday, Sept. 15 from 10am-12pm.